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## **CRIME SCENE LOG**

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### **I. POLICY**

**A. OFFICERS' RESPONSIBILITIES.** Once it has been determined that a crime scene must be protected, the officer first entering the scene shall initiate a Crime Scene Log (SFPD 28). The log shall be maintained until all personnel have left and containment ends.

**B. WHEN.** The log shall be used at:

1. All homicide scenes.
2. All scenes of an officer-involved shooting
3. Any crime scene or non-crime scene (e.g., explosions, major fires, accidents) that, in the opinion of the investigating officer or his/her superior, requires isolation for the purpose of investigation.

**C. ACCESS, CONTROL AND IDENTIFICATION.** Access to the crime scene shall be limited to persons performing specific investigative or emergency functions. Everyone entering the crime scene or known to have entered the crime scene shall be identified on the log.

**D. ROUTING AND HANDLING.** After the crime scene has been secured, the log should be given to the assigned inspector or attached to the incident report.

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### **References**

DGO 6.05, Death Cases  
DGO. 8.01, Critical Incident Notification  
DGO. 6.02, Physical Evidence  
DGO. 6.15, Property Processing  
*Event Management Manual (SFPD)*